

9TH FLOOR, 80 Bloor W Toronto, ON M5S 2V1 Canada www.ibu.ca

Office: (416) 923-1111 Tollfree: 1 (866) 923-311

## **Being a Peer Tutor Request Form**

## **Procedure:**

- 1. Students can apply for being a Peer Tutor any time in the program.
- 2. Refer to the Academic Calendar for the policy.
- 3. Peer tutor will be approved by Instructor for the course
- 4. Peer tutors will be assigned a maximum of 4 students per block.
- 5. Peer tutors will be assigned a maximum of 6 hours per student per course.
- 6. Applicants must send completed form and formal email to <a href="mailto:peertutoring@ibu.ca">peertutoring@ibu.ca</a>

TO BE COMPLETED BY THE STUDENT:		
Student Name:	Student #:	
Phone #:	IBU Email:	
Student Type: ( ) Domestic ( ) International		
Program & Specialization:		
Course Code and Title to tutor for:		
Rationale for requesting being a peer totor (student to provide rationale for being a peer tutor.)		
This will be reviewed by the instructor delivering the course.		
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	<del>-</del>	
Signature:		
Date:		



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For Office Use Only:		
Student Support Office:		
Request Forwarded On (DD/MM/YY):		
Signature:	Date:	
Dean's Office:		
Request Forwarded On (DD/MM/YY):		
Signature:	Date:	
Instructor:		
Decision : Request ( )Approved ( ) Denied		
Reason:		
Decision Forwarded to Student Support Office On	(DD/MM/YY):	
Instructor's Signature:		
Date:		